

April 8, 2019 - 6:30 P.M.

**BOARD OF EDUCATION MEETING  
PHELPS-CLIFTON SPRINGS CENTRAL SCHOOL DISTRICT**

State Route 488, Clifton Springs, NY 14432 - Midlakes Primary School Board Room

Regular Meeting Minutes

A regular meeting of the Board of Education of the Phelps-Clifton Springs Central School District was held on Monday, April 8, 2019, in the Primary School Board Room.

The meeting was opened at 6:31 p.m. by President Ryan Davis.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present- Board Members, Tracy Altman, Ryan Davis, Laura Cirone, Jacob Amidon, Todd Freelove and Amber Wilkes (arrived at 6:34 p.m.). Also present were Superintendent Matthew Sickles, Business Administrator, Tracy Marshall, District Clerk, Sarah Butler, Principals Karen Cameron, Christopher Moyer, Frank Bai-Rossi, Assistant Principal Jim Giancursio, Director of Curriculum and Instruction, Michelle Robinette, Director of Instructional Technology, Lydia Schadler, Director of Athletics, John Lombardi, and Director of Special Programs, Tammy Wood.

Absent- Board Member, Sheri Scherbyn

A motion was made by Ms. Cirone, seconded by Ms. Altman to approve the 4/8/19 Agenda, carried unanimously (5-0).

**PUBLIC COMMENT**

A district resident shared concerns regarding technology policy and protocol in the elementary classrooms.

Another District resident asked a question regarding the status of a district utility bill.

**TENURE APPOINTMENTS**

Upon the recommendation of Superintendent Sickles, a motion to approve the following Tenure Appointments, effective September 2019, was made by Mr. Freelove, seconded by Ms. Altman, and carried unanimously (6-0):

|                  |   |
|------------------|---|
| James Brenchley  | School Psychologist                     |
| Kerry Buckman    | Elementary Teacher                      |
| Sarah Clement    | Special Education Teacher               |
| Krystina Danizio | School Counselor                        |
| Taylor DeYoung   | Reading Teacher                         |
| Molly Hudgins    | Speech Teacher                          |
| Paul Milliman    | Special Education Teacher               |
| Emily Mischler   | Elementary Teacher                      |
| Kyle Percey      | Elementary Teacher                      |
| Jeannie Phillips | Special Education Teacher               |
| Wendy Sheffield  | English as a New Language (ENL) Teacher |
| Ashlee Upchurch  | Elementary Teacher                      |

**CONSENT AGENDA ITEMS**

A motion was made by Ms. Wilkes, seconded by Ms. Cirone to approve the following consent agenda items, carried unanimously (6-0).

- Approval of Board of Education Regular Meeting Minutes of April 3, 2019

- Approval of Treasurer Reports for February 2019
- Approval of Warrants for General, Cafeteria, Federal, Expendable Trust Funds, dated March 22, 2019
- Approval of Treasurer Reports for Middle School Extra Classroom Activities for March 2019
- Approval of Treasurer Reports for High School Extra Classroom Activities for March 2019

## PRESENTATIONS

Tracy Marshall, Business Administrator presented the 2019-2020 Budget. Topics included; 2019-2020 Revenue Budget, 2019-2020 Appropriation Budget, 2019-2020 Budget Additions, 2019-2020 Tax Levy, 2019-2020 Ballot Propositions and Next Steps.

## REPORTS

Mr. Amidon, representative of the Policy Committee reported that the committee had recently met to discuss changes to policy related to Student Data Privacy and NYS Education Law 2-d. Several policies will be adopted to meet the requirements of NYS Education Law 2-d; there will be a 1<sup>st</sup> reading of these policies in May and a 2<sup>nd</sup> reading in June.

Superintendent Sickles reported that students Katlyn Upchurch and Spencer Bonawitz will be representing Midlakes on the WHAM Channel 13 segment celebrating high school musical theatre. Superintendent Sickles also reported on the half day on Friday, June 21 and the staff appreciation picnic that will take place that day, scheduling a visit for Senator Pam Helming, a strategic planning presentation by Matt Cook, Newark Superintendent; tentatively set for May 13<sup>th</sup>, and the schedule for the upcoming Community and Staff 2019-2020 Budget Presentations.

## BOARD DISCUSSION ITEMS

The Board briefly discussed Four County School Boards Association Professional Development Offerings; the board did not have any suggestions at this time.

## OLD BUSINESS (None)

## NEW BUSINESS

A motion was made by Ms. Wilkes, seconded by Ms. Cirone to approve the following New Business items, carried unanimously (6-0).

- To approve the 2019-2020 School Budget in the amount of \$36,295,087
- To approve the 2019-2020 Property Tax Report Card
- To approve the Real Property Tax Law §487 Opt-Out Resolution

**WHEREAS**, Real Property Tax Law §487 provides that certain solar, wind and farm waste energy systems are exempt from real property taxation for a period of fifteen years; and

**WHEREAS**, the School District opted out of Real Property Tax Law §487 in February 2016; and

**WHEREAS**, Real Property Tax Law §487 further provides that effective January 1, 2018, certain micro-hydroelectric energy systems, fuel cell electric generating systems, micro-combined heat and power generating equipment systems and electric energy storage equipment and electric energy storage systems ("alternative energy systems") are exempt from real property taxation for a period of fifteen years; and

**WHEREAS**, Real Property Tax Law §487 permits a school district to adopt a resolution providing that the exemption under Real Property Tax Law §487 shall not apply within its jurisdiction to such alternative energy systems projects which begin construction subsequent to the effective date of such resolution; and

**WHEREAS**, the Board of Education desires to adopt a Resolution opting out of the tax exemption under Real Property Tax Law §487 for such alternative energy systems.

**NOW, THEREFORE, BE IT RESOLVED** that:

1) The Board of Education reaffirms its prior Resolution that the tax exemption under Real Property Tax Law §487 shall not be applicable within the boundaries of the Phelps-Clifton Springs Central School District with respect to any solar, wind and farm waste energy systems.

2) The tax exemption made available by Real Property Tax Law §487 shall not be applicable within the boundaries of the Phelps-Clifton Springs Central School District with respect to any micro-hydroelectric energy systems, fuel cell electric generating systems, micro-combined heat and power generating equipment systems and electric energy storage equipment and electric energy storage systems constructed subsequent to the date of this Resolution.

3) This Resolution shall take effect immediately.

- To approve the following Cooperative Service Agreement Resolution

It is the intention of the Four County School Boards Association to enter into a Cooperative Service Agreement with Wayne-Finger Lakes BOCES for ongoing educational requirements and associated benefits of the member districts of Wayne-Finger Lakes BOCES.

**THEREFORE;**

On April 8, 2019, Phelps-Clifton Springs Central School District has taken official action to join the Four County School Boards Association under a Cooperative Service Agreement with Wayne-Finger Lakes BOCES for the school years of 2019–2020 and 2020–2021.

- To approve the following Cooperative Bid Resolution

GENERAL RESOLUTION FOR THE PURPOSE OF PARTICIPATING IN A COOPERATIVE BID COORDINATED BY THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF ONTARIO, SENECA, WAYNE AND YATES COUNTIES FOR VARIOUS COMMODITIES AND/OR SERVICES

**WHEREAS,** The Board of Education, Phelps-Clifton Springs Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services. And...

**WHEREAS,** The Board of Education, Phelps-Clifton Springs Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-0... And...

**WHEREAS,** The Board of Education, Phelps-Clifton Springs Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Phelps-Clifton Springs Central School District of New York State and making recommendations thereon...

THEREFORE...

**BE IT RESOLVED,** That The Board of Education, Phelps-Clifton Springs Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board

of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

**BE IT FURTHER RESOLVED,** That The Board of Education Phelps-Clifton Springs Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

**BE IT FURTHER RESOLVED,** That The Board of Education Phelps-Clifton Springs Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

**NOW, THEREFORE, BE IT RESOLVED,** That The Phelps-Clifton Springs Central on behalf of the Board of Education, Phelps-Clifton Springs Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

- To approve the Facility Use Agreement with Newark Rod and Gun Club, INC.
- To amend the 2018-2019 School calendar; K-6 half day on Friday, June 21, 2019.
- To accept the \$400 donation from the Mary Hicks Preston Historical Improvement & Betterment Foundation for a collaborative project with district second graders & high school students to make clocks.
- To obsolete and discard of the following letter folding machines
  - Martin Yale Model CV7 Serial # 128455 Inventory tag #006733
  - Martin Yale Model 1501 Serial #83611 Inventory tag #007349
- To approve the Sophomore Class Rock, Paper, Scissor Tournament Fundraiser to run 1 or 2 days, 9<sup>th</sup> period in April and/or May 2019.
- To approve the Midlakes Class of 2020 Junior Prom Ticket Sales Fundraiser to run on May 4, 2019.
- To approve the Peer Leader Movie Night Fundraiser to run on May 10, 2019.
- To approve the Memorandum of Agreement with the Phelps-Clifton Springs Employees Association, dated April 5, 2019.

## PERSONNEL ITEMS

Upon the recommendation of Superintendent Sickles, a motion to approve following personnel items was made by Mr. Amidon, seconded by Ms. Scherbyn, and carried unanimously (6-0):

### INTENT TO RETIRE

- William Johnson, Cleaner, effective May 30, 2020
- Yvonne Cockett, Cook Manager, effective June 30, 2020

RETIREMENT

- Richard McNear, Groundskeeper, effective April 12, 2019

RESIGNATION

- Monique Jones, French and ENL Teacher, effective June 30, 2019
- Matthew Johnson, Cleaner, effective June 22, 2019

COACHING APPOINTMENTS

- To approve Mike Darling as Volunteer Softball Assistant Coach, effective April 2, 2019
- To approve Kristin Brunetto as Volunteer Softball Assistant Coach, effective April 2, 2019

UNPAID LEAVE OF ABSENCE

- To approve Stacey Allen, Pupil Support Counselor, 50 days unpaid from April 10 - June 25, 2019

**EXECUTIVE SESSION**

Upon the recommendation of Superintendent Sickles, a motion to enter into executive session at 7:53 p.m. for the purpose of discussing contract negotiations and the matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person was made by Mr. Freelove, seconded by Ms. Cirone, and carried unanimously. (6-0).

**ADJOURNMENT**

The Board returned to open session at 8:49 p.m. at which time Ms. Cirone made a motion to adjourn, seconded by Mr. Freelove, and carried unanimously (6-0).

Respectfully submitted,

Sarah Butler  
District Clerk