

October 7, 2019 – 6:30 P.M.

BOARD OF EDUCATION MEETING
PHELPS-CLIFTON SPRINGS CENTRAL SCHOOL DISTRICT

State Route 488, Clifton Springs, NY 14432 - Midlakes Elementary School Board Room

Regular Meeting Minutes

A regular meeting of the Board of Education of the Phelps-Clifton Springs Central School District was held on Monday, October 7, 2019, in the Elementary School Board Room.

The regular meeting was opened at 6:30 p.m. by President Ryan Davis.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present- Board Members, Tracy Altman, Ryan Davis, Laura Cirone (arrived at 6:31), Jacob Amidon and Amber Wilkes. Also present were Superintendent Matthew Sickles, Business Administrator, Tracy Marshall, District Clerk, Sarah Butler, Principals Christopher Moyer, Frank Bai-Rossi, Assistant Principal Jim Giancursio, Director of Curriculum and Instruction, Michelle Robinette, Director of Athletics, John Lombardi, and Director of Special Programs, Tammy Wood.

Absent- Board members, Todd Freelove, Sheri Scherbyn, Director of Innovation and Professional Learning, Lydia Schadler, Assistant Principal, Alaina Benzer.

A motion was made by Ms. Wilkes, seconded by Ms. Altman to approve the 10/7/19 Agenda, carried unanimously (4-0).

CONSENT AGENDA ITEMS

A motion was made by Ms. Wilkes, seconded by Ms. Altman to approve the following consent agenda items, carried unanimously (5-0).

- Approval of Board of Education Regular Meeting Minutes of September 16, 2019
- Approval of Warrants for General, Cafeteria, Federal Funds dated September 25, 2019
- Approval of Treasurer Reports for Middle School Extra Classroom Activities for September 2019
- Approval of Treasurer Reports for High School Extra Classroom Activities for September 2019
- Approval of Committee on Special Education Meeting Minutes September 13-September 25, 2019.

PRESENTATIONS

Joe Twomey of Edge Architecture presented on the Capital Project Scope, Part 1. Topics included; Building Conditions Survey, HS/MS First Floor Plan, Existing Conditions – Music/Band/MS Café, MS Café Relocation/Renovation Concept, Existing Conditions – MS/HS Technology Shop Upgrades, Existing Conditions – MS/HS Restroom Improvements, HS/MS Second Floor Plan, Existing Conditions – MS/HS Culinary Arts Upgrades, M/E/P Upgrades, HS Auditorium Lighting Upgrades, Total Cost, and Current Fiscal Outlook.

Ben Maslona of Fiscal Advisors presented on Capital Project Financing. Topics included; Fiscal Advisors & Marketing, Inc. main contacts, Proposed Capital Project, Building Aid, Detailed Financial of Proposed Project, Overall Review of Debt and Aid, and Other Topics and Questions.

Kim Skellie, Marina Bartolotta and other members of the Agriculture community presented on Agricultural Education and the FFA. Topics Included; Agricultural Model of Education, Increasing Graduation Pathways, What is FFA, FFA Positive Influence, National FFA Organization, 3 Pillars of FFA, FFA Moto, Why Agriculture, Why FFA, Student Benefits, Community Benefits, Why Midlakes, and Sample Class Offerings.

The meeting took a brief break from 8:10 to 8:15 p.m.

REPORTS

Mr. Amidon, reported on the Four County School Boards Association General Membership Meeting held on September 30, 2019. The meeting consisted of a panel discussion which focused on the mental health needs of student.

Superintendent Sickles reported on the following; Update on Damage to the High School (Accident on 9/22/19), Kindergarten Enrollment, New York State Public Relations Association Awards, NYS Master Teacher Program (Rich Doan & Kyle Salisbury), Education Law 2-d, and the upcoming October 16 Public Hearing regarding the District Emergency Preparedness Plan.

BOARD DISCUSSION ITEMS

2019-2020 BOE Goals; the Board discussed and reworked wording of their 2019-2020 goals.

Building/Department Meetings with BOE Members; the Board briefly discussed the topic and will discuss again at the October 21 meeting when a preliminary schedule will be drafted.

Capital Project Planning; the Board discussed the following timeline;

- October 7- Capital Project Scope, Part I
- October 21 - Capital Project Scope, Part II
- November 18 – Public Hearing
- December 10 – Capital Project Vote

NEW BUSINESS

A motion was made by Ms. Wilkes, seconded by Ms. Altman to approve the following New Business item, carried unanimously (5-0).

- To approve the following State Environmental Quality Review Capital Project Resolution

RESOLUTION REGARDING STATE ENVIRONMENTAL QUALITY REVIEW CAPITAL PROJECT

WHEREAS, the Board of Education of the Phelps-Clifton Springs Central School District (the "Board") has considered the effect upon the environment of proposed work consisting of the following:

Renovations and improvements, including, but not limited to, reconfiguration of the existing parking lot, addition of parking at the Primary School, regrading of the stadium field crown, interior renovations and improvements at the High School / Middle School and Primary / Intermediate School, including reconfiguration of existing spaces, HVAC / electrical and plumbing upgrades. Renovations at the District's bus garage, including HVAC / electrical and plumbing, as well as exterior wall repairs, door replacement and the addition of a fueling station.

WHEREAS, the Board has reviewed the full scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, of the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

A motion was made by Ms. Cirone, seconded by Mr. Amidon to approve the following New Business items, carried unanimously (5-0).

- To approve the following SRO Contract Resolution retroactive to September 1, 2019

**RESOLUTION APPROVING AGREEMENT WITH ONTARIO COUNTY FOR PROVISION OF SCHOOL
RESOURCE OFFICER SERVICES**

At a Regular Meeting of the Board of Education (the "Board") of the Phelps-Clifton Springs Central School District (the "District"), held on September 16, 2019.

WHEREAS, Article 5-G of the New York State General Municipal Law provides the authority for the District and the County of Ontario (the "County") by and through its Ontario County Sheriff's Office to enter into agreements for the performance between themselves, or one for the other, of their respective functions, powers and duties on a cooperative contract basis; and

WHEREAS, the Board of Education of the District has determined that an effective and efficient method to protect the safety of District students, staff and property is an intermunicipal agreement with the County to obtain the services of one (1) officer to serve as a School Resource Officer ("SRO"); and

WHEREAS, the Board of Education has had the opportunity to review the proposed agreement;

NOW, THEREFORE, the Board of Education of the Phelps-Clifton Springs Central School District resolves as follows:

1. The intermunicipal agreement between the District and County for School Resource Officer services, executed by the Superintendent of Schools on or about September 1, 2019, is hereby approved and ratified by the Board of Education, retroactive to the date of the execution of the agreement.
2. This Resolution shall take effect immediately.

A motion was made by Ms. Scherbyn, seconded by Ms. Cirone to approve the following New Business items, carried unanimously (7-0).

- To allocate \$40,000 from the 2019-2020 budget unappropriated unreserved fund balance to A2110.480.22.0000 to purchase textbooks.
- To approve the 2019-2020 Employee New Contracted Hours.
- To create a 1.0 FTE Head Automotive Mechanic-Bus Driver position.
- To create 2.0 FTE Teacher Aide positions, retroactive to October 1, 2019.
- To approve the Annual Statement of Salary and Benefits for Michael Reifsteck.

- To approve the Midlakes Athletic Department to pilot a Unified Bowling team for the 2019-2020 school year.
- To accept the [7] donations totaling \$320 to the Athletics General Fund in memory of Randy Joseph.
- To accept the \$50 donation from Mark and Jeannie Cassidy.
- To approve the following fundraisers
 1. MMS Youth to Youth Silent Auction Fundraiser to run from October 10-31, 2019.
 2. MMS Student Council Coupon Book Fundraiser to run from October to Winter Break, 2020.
 3. MMS Student Council Fall Dance to run 1 night in November 2019.
 4. MMS Student Council Hershey Candy Bar Sale to run March 1-31, 2020.
 5. MMS Student Council Spring Dance to run 1 night in May 2020.

PERSONNEL ITEMS

Upon the recommendation of Superintendent Sickles, a motion to approve following personnel items was made by Ms. Altman, seconded by Ms. Wilkes, and carried unanimously (5-0):

RESIGNATIONS

- Kitty Rhow, Transportation Supervisor, effective October 14, 2019.
- Michelle Williams, Food Service Worker & Monitor, effective October 14, 2019.

APPOINTMENTS

- To appoint Caiden Pappert as Student Helper at a rate of \$11.10/hr., retroactive to September 23, 2019 to June 30, 2020.
- To appoint Graham Mess as Student Helper at a rate of \$11.10/hr., retroactive to September 23, 2019 to June 30, 2020.
- To appoint Allyson Gelder as an Aide, \$18,708 pro-rated, retroactive to September 30, 2019. Probationary period will be September 30, 2019 to September 29, 2020.
- To appoint Michelle Williams as an Aide, \$18,041.48 pro-rated, effective October 15, 2019. Probationary period will be October 15, 2019 to October 14, 2020.
- To appoint Kitty Rhow as Head Bus Driver, \$78,250 pro-rated, effective October 15, 2019. Probationary Period will be October 15, 2019 to June 30, 2019.
- Approval of the following substitutes
 - Substitute Teacher:
 - Sharon Backus at a rate of \$175 per day, effective September 20, 2019.
- To rescind the appointment adopted at the September 16, 2019 Board Meeting which stated *Roger Cramer as Bus Monitor at a rate of \$11.80/hr., effective date & probationary period TBD.*

- To amend the probationary period from the appointment adopted at the September 16, 2019 Board Meeting which stated *Jeremy Mattoon as Laborer at a rate of \$15/hr., effective September 16, 2019. Probationary period will be September 16, 2019- September 2, 2020* to read *Probationary period will be September 16, 2019- September 15, 2020.*
- To amend the probationary appointment of Courtney Freeman (Sucheck), Special Education Teacher, in the Special Education tenure area, to September 1, 2016- August 31, 2020.
- To amend the probationary appointment of Brandy Hungerford, High School Social Studies Teacher, in the Social Studies 7-12 tenure area, to January 29, 2018- January 28, 2021.
- To amend the probationary appointment of Kelly Mayer, Elementary Teacher, in the Elementary tenure area, to September 1, 2016- August 31, 2020.

COACHING APPOINTMENTS

COACHING POSITIONS	COACH	YEAR	STEP	LEVEL	STIPEND
Boys Basketball-modified Coach 7 th	Doug Allard	5 th	2	4	\$2,303
Girls Basketball-Assistant Coach	Liz Donk	3 rd	1	2	\$3,769
Girls Basketball-Modified Coach 8 th	Carolyn Wescott	33 rd	5	4	\$2,931
Girls Basketball-modified Coach 7 th	Mary DePorter	2 nd	1	4	\$2,093
Modified Wrestling Coach	Jake Taylor	1 st	1	4	\$2,093
Wrestling Assistant Coach	Trent Jones	7 th	3	2	\$4,187
Indoor Track-Boys & Girls-Assistant coach	Taylor Hudson	1 st	1	3	\$2,722
Boys Swimming-Assistant Coach	Elizabeth Grillo	4 th	2	3	\$2,931
Boys Swimming-Modified	Ryan Brophy	1 st	1	4	\$2,093

Upon the recommendation of Superintendent Sickles, a motion to approve following personnel items was made by Ms. Wilkes, seconded by Ms. Altman, and carried unanimously (5-0):

APPOINTMENTS

- To appoint Mike Reifsteck as Facilities Director I, \$79,000 pro-rated, effective October 21, 2019. Probationary period will be October 21, 2019 to October 20, 2020.

EXECUTIVE SESSION

Upon the recommendation of Superintendent Sickles, a motion to enter into executive session at 8:38 p.m. for the purpose of discussing the matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person was made by Ms. Cirone seconded by Ms. Wilkes, and carried unanimously (5-0).

ADJOURNMENT

At 8:58 p.m., Ms. Wilkes made a motion to adjourn, seconded by Ms. Cirone, and carried unanimously (5-0).

Respectfully submitted,

Sarah Butler
District Clerk