

November 18, 2019 – 6:30 P.M.

**BOARD OF EDUCATION MEETING
PHELPS-CLIFTON SPRINGS CENTRAL SCHOOL DISTRICT**

State Route 488, Clifton Springs, NY 14432 - Midlakes Elementary School Board Room

Regular Meeting Minutes

A regular meeting of the Board of Education of the Phelps-Clifton Springs Central School District was held on Monday, November 18, 2019, in the Elementary School Board Room.

The regular meeting was opened at 6:30 p.m. by President Ryan Davis.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present- Board Members, Tracy Altman, Ryan Davis, Laura Cirone, Jacob Amidon, Sheri Scherbyn, Amber Wilkes (arrived at 6:32), and Todd Freelove. Also present were Superintendent Matthew Sickles, Business Administrator, Tracy Marshall, District Clerk, Sarah Butler, Principal Frank Bai-Rossi, Director of Curriculum and Instruction, Michelle Robinette, and Director of Special Programs, Tammy Wood.

Absent- Director of Innovation and Professional Learning, Lydia Schadler, Principal Christopher Moyer, Assistant Principal, Alaina Benzer, Director of Athletics, John Lombardi.

A motion was made by Ms. Scherbyn, seconded by Mr. Freelove to approve the 11/18/19 Agenda, carried unanimously (6-0).

CONSENT AGENDA ITEMS

A motion was made by Ms. Cirone, seconded by Ms. Scherbyn to approve the following consent agenda items, carried unanimously (6-0).

- Approval of Board of Education Public Hearing and Regular Meeting Minutes of October 7, 2019
- Approval of Board of Education Public Hearing of October 16, 2019
- Approval of Treasurer Reports for June, July, August, September 2019
- Approval of Warrants for General, Cafeteria Funds dated October 9, 2019
- Approval of Committee on Special Education Meeting Minutes September 26-October 10, 2019

PRESENTATIONS

Superintendent Sickles and Joe Twomey of Edge Architecture presented on the Proposed Capital. Topics included; Building Conditions Survey, HS/MS First Floor Plan, Existing Conditions – Music/Band/MS Café, MS Café Relocation/Renovation Concept, Existing Conditions – MS/HS Technology Shop Upgrades, Existing Conditions – MS/HS Restroom Improvements, HS/MS Second Floor Plan, Existing Conditions – MS/HS Culinary Arts Upgrades, M/E/P Upgrades, HS Auditorium Lighting Upgrades, Total Cost, and Current Fiscal Outlook. An overview of the following Site Improvements- *Bus Loop/Parent Drop Off, Staff Parking, Bus Garage, Fueling Station, Stadium Crown*, Total Cost, and Proposed Schedule.

PUBLIC COMMENT

Two district residents asked questions and commented on the following topics: parking lot snow removal, broadcasting board meetings and status of the agriculture program.

REPORTS

Tracy Altman reported on a recent Four County School Board Association meeting which focused on advocating for social emotional support.

Board members reported on the budget feedback from their meetings with the various buildings and departments.

Superintendent Sickles briefly reported on the following; High School Repair, Strategic Planning Process and Calendar, the December 10th Capital Project Vote, the December 11th Superintendent's Conference Day, BOE/Administrative Team Potluck.

NEW BUSINESS

A motion was made by Mr. Freelove, seconded by Ms. Scherbyn to approve the following New Business item, carried unanimously (7-0).

- To approve the agreement with the Center for Professional Development and Education Reform (Warner School of Education, University of Rochester) for Comprehensive Strategic Planning.
- To approve the 2020 MVP Rate agreement effective January 1, 2020 to December 31, 2020.
- To approve the service agreement with Edge Architecture for architectural/engineering services associated with the MHS entry due to a car accident.
- To approve the agreement with Direct Energy Business, LLC from October 1, 2019 to September 30, 2020.
- To create a 1.0 FTE Teacher Aide position.
- To obsolete and dispose of Grounds and Building Maintenance Equipment deemed outdated/broken (*see attached list*)
- To accept the [2] donations totaling \$80 to the Athletics General Fund in memory of Randy Joseph.
- To approve the creation of an American Sign Language (ASL) Club on a trial/volunteer basis for the 2019-2020 school year.
- To approve the following fundraisers
 1. Midlakes Swimming and Diving Club Clothing Sale Fundraiser to run November 2019 to January 2020.
 2. Midlakes Swimming and Diving Club Winter/Spring Swim Lessons to run November 2019 to January 2020.
 3. FCCLA Toy Donation Fundraiser to run November 19 to December 13, 2019.
 4. MMS Band Christmas CD Sale Fundraiser to run November 25 to December 20, 2019.
 5. Class of 2023 Tom What's fundraiser to run either December 10 or 17, 2019.
 6. Peer Leader Movie Night Fundraiser to run on December 13, 2019.
 7. Midlakes Softball Daily Lottery Drawing Fundraiser to run December 23 to January 20, 2020.
 8. Midlakes Softball Chicken BBQ Fundraiser to run February 17 to March 21, 2020.

PERSONNEL ITEMS

Upon the recommendation of Superintendent Sickles, a motion to approve following personnel items was made by Ms. Sccherbyn, seconded by Ms. Wilkes, and carried unanimously (7-0):

- RESIGNATION
 1. Jan Kerrick, PSO Secretary, effective November 30, 2019.
 2. To amend the resignation date for Sarah Smith, Cleaner, effective October 24, 2019. (*previously approved by Board on October 21, 2019, effective date October 25, 2019*)

- APPOINTMENTS
 1. To appoint the following as Student Helper at a rate of \$11.10/hr.
 - Anna Smith, effective November 4, 2019 to June 30, 2020.
 - Yu Xin Liu, effective November 4, 2019 to June 30, 2020.
 - Levi DeLong, effective November 6, 2019 to June 30, 2020.
 2. To appoint Michele Whitcomb as Dispatcher at a rate of \$21.03/hr., retroactive to November 4, 2019. Probationary period will be November 4, 2019 to November 3, 2020.
 3. To appoint Cassie Rood as Food Service Helper at a rate of \$11.10/hr., retroactive to November 4, 2019. Probationary period will be November 4, 2019 to November 3, 2020.
 4. To appoint Erin Rice as Teacher Aide at a rate of \$17,516/yr. pro-rated, retroactive to November 4, 2019. Probationary period will be November 4, 2019 to November 3, 2020.
 5. To appoint Marsha Rogers as Teacher Aide at a rate of \$17,516/yr. (pro-rated), retroactive to November 4, 2019. Probationary period will be November 4, 2019 to November 3, 2020.
 6. To appoint Susan Johnson as Night Cleaner at a rate of \$11.80 + \$0.60 shift differential, retroactive to November 4, 2019. Probationary period will be November 4, 2019 to November 3, 2020.
 7. To appoint Scott Mitchell as Head Mechanic at a rate of \$25/hr., effective November 25, 2019. Probationary period will be November 25, 2019 to November 24, 2020.
 8. To appoint Debbi Socha as Kindergarten teacher in the Elementary tenure area, Masters Step 17- \$56,850 pro-rated, effective December 16, 2019. She holds Reading Teacher Permanent Certification and Nursery, Kindergarten & Grades 1-6 Permanent Certification. Probationary period will be December 16, 2019- December 15, 2022.
 9. Approval of the following substitutes
 - Substitute Teachers:
 - Amy Maslyn, at a rate of \$175/day (*while substituting for Amy McCann*), retroactive to November 1, 2019.
 - Brooke Racicot, retroactive to November 4, 2019.
 - Laura D'Amico, retroactive to November 12, 2019.
 - Andrea Harasta, retroactive to November 12, 2019.
 - Makenzie Conover, retroactive to November 12, 2019.

 - Substitute Food Service Helper:
 - Amanda Conrad at a rate of \$11.10/hr., effective to November 18, 2019.

 - Substitute Nurse:
 - Christy Howard, retroactive to November 12, 2019. (*subject to fingerprinting*).

- BOARD OF EDUCATION COMMITTEES
 1. To appoint Mike Reifsteck as member of the Health and Safety Committee for the 2019-2020 School year.

- MENTORS FOR 2019-2020

1. FACULTY

MENTOR	MENTEE	COMPENSATION
Colby Genecco	Debbi Socha	\$600

2. AIDES AND SECRETARIES

MENTOR	MENTEE	COMPENSATION
Samantha Colegrove	Marsha Rodgers	\$300
Sarah Decker	Ally Gelder	\$300
Kim Mayer	Erin Rice	\$300
Kelly Van Nostrand	Michelle Williams	\$300

- COACHING APPOINTMENTS

COACHING POSITION	COACH	YEAR	STEP	LEVEL	STIPEND
Varsity Boys Baseball Head Coach	Jesson Wolfe	1 st	1	2	\$3,769
Modified Cheerleading	April Hubert	1 st	1	4	\$2,063

- VOLUNTEER COACHING APPOINTMENTS

1. Todd Jones, Basketball
2. Ryan MacDonell, Wrestling
3. Brandon MacDonell, Wrestling
4. Jeff Peacock, Wrestling
5. David Peacock, Wrestling
6. Don Boylan, Basketball
7. Lisa Lombardi, Bowling
8. Jen Henry, Bowling

EXECUTIVE SESSION

Upon the recommendation of Superintendent Sickles, a motion to enter into executive session at 8:03 p.m. for the purpose of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person and matters related to contract negotiations was made by Ms. Cirone seconded by Ms. Wilkes, and carried unanimously (7-0).

PUBLIC SESSION

The meeting returned to public session at 9:14 p.m. at which time Ms. Scherbyn made a motion to appoint Superintendent Sickles as acting District Clerk, seconded by Ms. Cirone, and carried unanimously (7-0).

PERSONNEL ITEMS

Upon the recommendation of Superintendent Sickles, a motion to approve following personnel item was made by Ms. Sccherbyn, seconded by Ms. Wilkes, and carried unanimously (6-0), Mr. Freelove abstained:

- VOLUNTEER COACHING APPOINTMENTS
9. Todd Freelove, Basketball

ADJOURNMENT

At 9:16 p.m., Ms. Wilkes made a motion to adjourn, seconded by Mr. Scherbyn, and carried unanimously (7-0).

Respectfully submitted,

Sarah Butler
District Clerk