

A regular meeting of the Board of Education of the Phelps-Clifton Springs Central School District was held on Tuesday, September 6, 2016 in the Board room room at Midlakes Primary school.

V.A.
Regular
Meeting
9/6/16

The meeting was opened at 6:30 p.m. by Pres. Davis who led the group in the pledge of allegiance.

Present were Board members Sara Bruzee, Ryan Davis, Dawn Langdon, Sheri Scherbyn, Kim Skellie and Amber Wilkes. Also present were Superintendent Jamie Farr, District Clerk Bette J. Hicks, Business Administrator Matt Fitch, Midlakes Principals Frank Bai-Rossi and Chris Moyer, and Director of Special Programs Tammy Wood.

Absent: Jacob Amidon

Guest included: Vickie Bliss

Roll Call

On the recommendation of Supt. Farr a motion to adopt the agenda, including walk-in items, was made by Ms. Scherbyn, seconded by Mrs. Wilkes. Voting in favor: Bruzee, Davis, Langdon, Scherbyn, Skellie and Wilkes. Absent: Amidon. Motion carried. There was no public comment.

Agenda
Approved

On the recommendation of Supt. Farr a motion to approve the following consent agenda items was made by Mr. Skellie, seconded by Mrs. Langdon. Voting in favor: Bruzee, Davis, Langdon, Scherbyn, Skellie and Wilkes. Absent: Amidon. Motion carried.

Consent
Agenda Items
Approved

Approval of Board of Education Meeting of August 22, 2016

Approval of Committee on Special Education Mtgs.

Treasurer's Report – June and July 2016

Student Activity Reports – MMS/MHS

Supt. Farr highlighted areas of the Professional Development Plan for the school year 2016-17, which is in compliance with the required Commissioner Regulations 100.2 (dd) and is reviewed annually. This plan was developed by the Professional Development Committee (PDC) through a collaborative process that includes representatives from teachers, administrators and support staff.

Professional
Development
Plan for 2016-17
Approved

Goals outlined and explained in the plan include:

- 1) New Staff induction
- 2) Working successfully with English Language Learners
- 3) School violence prevention and Intervention training
- 4) Instruction with Personalized Learning
- 5) Instructional Improvement based on synthesized data
- 6) Instructional focus on ELA and Math
- 7) Positive Character and collaboration

On the recommendation of Supt. Farr a motion to adopt the plan was made by Ms. Scherbyn, seconded by Mrs. Langdon. Voting in favor: Bruzee, Davis, Langdon, Scherbyn, Skellie and Wilkes. Absent: Amidon. Motion carried.

Supt. Farr's report included:

- ✓ good upbeat staff return – talked about his opening day message based on what can be learned from the Olympics, which highlighted perseverance, focus, and sacrifice, while having fun
- ✓ he showed the video of new staff members

Superintendent
Report

Regular Meeting

9/6/16

-2-

On the recommendation of Supt. Farr a motion to approve policy #7270 Rights of Non-custodial parents and #7110R Student Dismissal Precautions, was made by Ms. Scherbyn, seconded by Mrs. Langdon. Voting in favor: Bruzee, Davis, Langdon, Scherbyn, Skellie and Wilkes. Absent: Amidon. Motion carried.

Policy #7270
Approved

The Board then discussed whether to form a standing Policy Committee. After some dialogue, a motion was made by Mrs. Langdon, seconded by Ms. Scherbyn to form a policy committee and meet prior to Board meetings. Voting in favor: Bruzee, Davis, Langdon, Scherbyn, Skellie and Wilkes. Absent: Amidon. Motion carried. Ms. Bruzee, Pres. Davis, Supt. Farr and Mr. Bai-Rossi agreed to serve on the committee.

Policy
Committee
Formed

On the recommendation of Supt. Farr a motion to approve revisions to Policy #7616 Prerefferal Intervention Strategies was made by Ms. Scherbyn, seconded by Ms. Bruzee. Voting in favor: Bruzee, Davis, Langdon, Scherbyn, Skellie and Wilkes. Absent: Amidon. Motion carried.

Policy #7616
Approved

It was noted that Tammy Wood will be explaining this policy further when she presents her Special Education Plan at the next Board meeting.

On the recommendation of Supt. Farr a motion to approve the following new business items was made by Mrs. Langdon, seconded by Mr. Skellie. Voting in favor: Bruzee, Davis, Langdon, Scherbyn, Skellie and Wilkes. Absent: Amidon. Motion carried.

Approval of
New Business

Contract with the Ontario County Sheriff's Office for services of a SRO at an estimated cost of \$103,325, effective September 1, 2016 to June 30, 2017.

SRO Contract

Overnight Boys Varsity Volleyball trip to Buffalo, on September 9 & 10, 2016, to play in the Eden Volleyball tournament. Expenses to be covered by the Midlakes Volleyball boosters.

Overnight
Volleyball Trip

Annual 8th grade Spanish trip to New York City on April 27-29, 2017, being organized by Jennifer Galbraith, Spanish Teacher and Donna Borrelli, Teacher Aide.

Annual 8th Grade
Spanish Trip

Approval to destroy various obsolete textbooks at MHS as follows: 91 Science 64 Social Studies ; 421 English

Obsolete
Textbooks

On the recommendation of Supt. Farr a motion to approve the following personnel items was made by Mrs. Langdon, seconded by Mr. Skellie. Voting in favor: Bruzee, Davis, Langdon, Scherbyn, Skellie and Wilkes. Absent: Amidon. Motion carried.

Personnel
Items
Approved

Resignations:

Jason Alcock, Food Service Helper, effective August 25, 2016.

J. Alcock

Melinda Pizzo, Elementary Teacher, effective September 6, 2016, upon approval of appointment at Fairport CSD.

M. Pizzo

Regular Meeting

9/6/16

-3-

Resignation for retirement purposes from Michelle Wheeler, Teaching Assistant, effective February 24, 2017. M. Wheeler

Leave of Absence:

Stacey Allen, School Counselor, requesting a child care leave of absence as follows: September 6 to September 30, 2016 using 19 sick days
October 3 to November 3, 2016 using 24 unpaid leave days S. Allen

Appointments:

Megan Craver, as long-term Reading substitute, effective September 6, 2016 to June 30, 2017. M. Craver

Emily Mischler, 31 Selborne Chase, Fairport, NY 14450, as a probationary Elementary Teacher (replacing Melinda Pizzo), at a salary of Masters off-step \$55,216, effective September 1, 2016 to August 31, 2019. E. Mischler

Rachel Nield, as School Bus Monitor, at a salary of \$11.95/hour, effective September 6, 2016 to September 5, 2017. R. Nield

Annette Reigle, as Cafeteria monitor, at a salary of \$10.36/hour, effective September 1, 2016 to June 30, 2017. A. Reigle

Sarah Smith, 1403 Ridley Road, Phelps NY as probationary Food Service Helper, at a salary of \$9.79/hour, effective September 7, 2016 to September 6, 2017. S. Smith

Jacqueline Syck, as 1:1 Teacher Aide, at a 10-month salary of \$16,503 (pending negotiations), effective September 6, 2016 to September 5, 2017, also pending fingerprint clearance. J. Syck

Kelly VanNostrand, as Teacher Aide, at a 10-month salary of \$17,000 (pending negotiations), effective September 6, 2016 to September 5, 2017, also pending Civil Service clearance. K. VanNostrand

Katie Lupo as Elementary Intramural Advisor K. lupo

On the recommendation of Supt. Farr a motion to enter into executive session at 7:07 p.m. to discuss the employment of a particular person, was made by Mr. Skellie, seconded by Ms. Bruzee. Voting in favor: Bruzee, Davis, Langdon, Scherbyn, Skellie and Wilkes. Absent: Amidon. Motion carried. Executive Session

The Board re-entered open session at 7:40 p.m.

The Board then began a discussion on Board goals and Board self-evaluation based on a survey that was sent to each of them. After much discussion, a motion was made by Mrs. Langdon, seconded by Ms. Scherbyn to accept the following Board goals for 2016-17. Voting in favor: Bruzee, Davis, Langdon, Scherbyn, Skellie and Wilkes. Absent: Amidon. Motion carried. Board Goals For 2016-17 Established

Regular meeting

9/6/16

-4-

- 1) One professional development program per board member per semester
- 2) Ensure a full board retreat, with full agenda, team building, and use an outside facilitator - date to be set directly after board/budget election
- 3) Ensure that at least 4 board members attend key recognition ceremonies
- 4) Ensure at least 3 board members participate in a community service event each year
- 5) Deliver "thank you" trays (cookies) to businesses with vision & mission included. Each business will then nominate next recipient in an alternate town; bring board member, administrator, student, etc.

Pres. Davis asked Clerk Hicks to include Board Goals as a standing item under Reports each board meeting from now on.

On the recommendation of Supt. Farr a motion to adjourn the meeting at 8:20 p.m. was made by Mrs. Langdon, seconded by Ms. Scherbyn. Voting in favor: Bruzee, Davis, Langdon, Scherbyn, Skellie and Wilkes. Absent: Amidon. Motion carried. Adjournment

Respectfully submitted,

Bette J. Hicks
District Clerk