

A regular meeting of the Board of Education of the Phelps-Clifton Springs Central School District was held on Monday, November 7, 2016 in the Board Room at Midlakes Primary School.

Regular Meeting  
11/7/16

The meeting was opened at 6:38 p.m. by Pres. Davis who led the group in the pledge of allegiance.

Pledge of Allegiance

Present were Board members Ryan Davis, Sheri Scherbyn, Kim Skellie, and Amber Wilkes. Also present were Superintendent Jamie Farr, Business Administrator Matt Fitch, District Clerk Pamela Mann, Principals Karen Cameron, Frank Bai-Rossi, and Chris Moyer, Director of Special Programs Tammy Wood, Director of Administration Technology Janice Driscoll, Transportation Supervisor Lisa Kornbau, Director of Curriculum Patti Larche, MHS teachers Angela Simmons & Erin Everson and kindergarten teacher Megan Reynolds.

Roll Call

Absent: Board member Sara Bruzee and Jacob Amidon.

Guests included three representatives from the Midlakes ASA and the Lady Eagles Diamond Club, approximately 4 parents/grandparents and 15 students

On the recommendation of Supt. Farr, a motion to adopt the agenda with additions was made by Ms. Scherbyn, seconded by Mr. Skellie. Voting in favor: Wilkes, Davis, Scherbyn, Skellie. Absent: Bruzee, Amidon. Motion Approved.

Agenda Approved

The meeting was opened up to public comment – there was none.

Public Comment

On the recommendation of Supt. Farr, a discussion was started by Ryan Davis on the resignation of Board member Dawn Langdon. It was noted that in past practices, in contested races, the next highest vote getter would be contacted to see if there was interest in filling the Board vacancy until the next election. The suggestion to contact past president, Laura Cirone, was presented as long as there was no opposition. If Ms. Cirone accepts the offer, she will be sworn in at a future meeting. A motion was made by Mrs. Wilkes, seconded by Mr. Skellie. Voting in favor: Davis, Scherbyn, Skellie and Wilkes. Absent: Amidon, Bruzee.

Replacement to fill Dawn Langdon's Position

Board member Jacob Amidon arrived 6:45pm.

The meeting was turned over to Janice Driscoll, Director of Administration Technology, who discussed the one to one initiatives that have been rolled out. The one to one initiatives provide for better lessons, as students are able to work at their own pace in the classroom while teachers are free to focus on working with those students who need more one on one instruction. They are working on how to better use technology within the classrooms with the next hurdle being how to further learning using it.

Spotlight Technology

Ms. Driscoll went on to discuss Discovery Education. There are currently thirteen teachers working with Discovery Education, which has coaching available in the program. Sumdog, Seesaw and Schoology were some of the tech tools noted as currently being used in the classroom. Sumdog is a mathematics tech tool. Midlakes students recently won a regional Sumdog competition.

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The kindergarten classes all received Ipads this year. The students are really embracing the technology. Two students from Meghan Reynolds' kindergarten class gave a presentation on their Seesaw skills. They showed off their on-line learning journals and their individual journals that parents can access to see what their children are doing in school each day. Teachers can also send notes to students and their parents on the Ipads.

High School teacher, Angela Simmons, spoke about Schoology, a group community tool for grades 2-12. Lessons are posted to Schoology. The students have the opportunity to view any lessons they may have missed when absent from school. Assignments are posted on-line and submitted on-line, which prepares students for college life. Students and staff are very excited about the way technology has created a more engaging learning environment.

On the recommendation of Supt. Farr, a motion to approve Board of Education minutes of October 3, 2016, and Committee on Special Education Meeting Minutes was made by Ms. Scherbyn, seconded by Ms. Wilkes. Voting in favor: Davis, Amidon, Scherbyn, Skellie and Wilkes. Absent: Bruzee. Motion approved.

Meeting Minutes  
Approved

On the recommendation of Supt. Farr, a motion to approve the following consent agenda items was made by Mr. Skellie, seconded by Ms. Wilkes. Voting in favor: Davis, Amidon, Scherbyn, Skellie and Wilkes. Absent: Bruzee. Motion approved.

Consent  
Agenda Items  
Approved

Approval of Warrants – General #16, #18; Café #5, #65; Federal #3, #4;  
Capital #5, #6; TA #9  
Treasurer's Report – September 2016  
MMS/MHS Student Activity Reports – September  
Approval of Transfinder contract

On the recommendation of Supt. Farr and Pres. Davis, the Policy Committee will approve two policies at the next Policy Committee Meeting.

Policy Committee  
Update

Amber Wilkes, Kim Skellie and Supt. Farr reported on the NYSSBA conference they attended recently. The conference was heavily attended with 15 rooms of seminars going on each day. Mr. Farr spoke about the homework and grading policy discussed at one of the seminars he attended. The seminar posed the debate of average grading versus final chapter grading, questioning if it is better to grade based on a final test rather than take an average of all tests/quizzes given as the students are learning the subject matter.

Report on  
NYSSBA  
Conference

The board was presented with information on three upcoming meetings in November. Sign ups were passed around to the Board members.

Information  
Presented

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Enrollment projections were presented by Business Administrator, Matt Fitch. Data shows a significant decrease in enrollment over the past 10 years. He indicated enrollment continues to drop in all area schools. This year's kindergarten grade has the smallest number of students in years. Projected enrollment indicates a continued reduction, although declining at a slower rate. The drop in enrollment will become a state aid battle as aid is based on enrollment and a formula used by the state.

Enrollment  
Projections  
Discussed

Jamie Farr's Superintendent's report included:

Superintendent's  
Report

- A Board appreciation presentation. Each Board member was presented with a mug and a certificate of appreciation
- Winter sports have started with a higher number of students participating than in past years.
- Graduates of Distinction Program has received 6 applicants. The number will need to be narrowed down as only 3 are allowed each year.
- Interviews for the Director of Administration Technology to resume on November 10. Some staff members will be involved in the interview process. The current Director is retiring at the end of December 2016.
- Director of Curriculum, Patti Larche, was asked to speak about the ½ Superintendent's conference day on November 10. The BOCES staff will speak to the MMS/MHS teachers on copywriting. There will be a presentation on the Gale system, which has on-line resources the staff may not be familiar with. A student anger management training will be offered as well as a book conversation on *Mindset*.
- The senior trip is set for November 19-22.

Pres. Davis reviewed the five Board of Education Goals previously discussed in a past meeting. He requested that Ms. Wilkes contact the Salvation Army to see if the Board members could sign up to be bell ringers locally this year. He also talked about having a tray engraved and a framed recognition award be made for the "Thank You" tray the Board would like to present to local businesses with vision & mission. This discussion will resume again at the December Board meeting.

Board Goals  
Discussed

On the recommendation of Supt. Farr, a motion to approve the following Resolution was made by Ms. Scherbyn, seconded by Mr. Skellie. Voting in favor: Davis, Scherbyn, Wilkes, Amidon and Skellie. Absent: Bruzee. Motion carried.

Authorization  
Filing of Return  
Tax Claims  
2016-17

WHEREAS, the Education Law provides that the tax collector shall be relieved of responsibility for the uncollected portion of the tax list when a complete list of the delinquent tax items have been certified to the Board of Education, and since the collector will affix her affidavit to such statement and will file a statement of accounting for the handling of the tax warrant and list.

AND WHEREAS, the clerk will examine and verify the accuracy of the signed report of the collector, THEREFORE, BE IT RESOLVED, that the Board accept the

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report of the tax collector and having determined that the collector will account for the full amount of the tax be certified to the county treasurer(s) (of Ontario, Seneca, and Wayne Counties); AND IT FURTHER DIRECTED, that the tax warrant and the tax roll be placed on file and given fire protection in the vault at the office of the school district clerk, and the tax collector's copies of the tax receipts be stored in the school vault.

On the recommendation of Supt. Farr, a motion to approve the following fundraisers was made by Ms. Scherbyn, seconded by Mr. Skellie. Voting in favor: Approved Davis, Scherbyn, Skellie, Amidon and Wilkes. Absent: Bruzee  
Motion carried. Fundraisers Approved

MHS French Club/French National Honor Society fundraiser in the form of a custom online French merchandise sale during the 2016-17 school year. Launch in November.  
FCCLA Club fundraiser in the form of a monthly bake sale during the 2016-17 school year.  
Class of 2020 fundraiser in the form of a candle sale November 9 through November 30, 2016.  
3<sup>rd</sup> Grade fundraiser in conjunction with Heifer International

On the recommendation of Supt. Farr, a motion to approve membership dues to the New York State School Boards Association was made by Mr. Skellie, seconded by Ms. Scherbyn. Voting in favor: Davis, Amidon, Skellie, Scherbyn, Wilkes. Absent: Bruzee. Motion carried. NYSSBA Membership Due approved

The 2017-18 Budget Development Calendar was presented as information. Information Presented

On the recommendation of Supt. Farr, a motion to approve the proposed Donations by Midlakes ASA and the Lady Eagles Diamond Club to Midlakes was made by Mr. Skellie, seconded by Ms. Scheryn. Voting in favor: Davis, Amidon, Skellie, Scherbyn, Wilkes. Absent: Bruzee. Motion carried. Proposed Donation to Midlakes Approved

On the recommendation of Supt. Farr, a motion to approve the Election Service Agreement between Ontario County, for and on behalf of its Board of Elections, and the Phelps-Clifton Springs Central School District Board of Education was made by Ms. Scherbyn, seconded by Ms. Wilkes. Voting in favor: Davis, Amidon, Skellie, Scherbyn, Wilkes. Absent: Bruzee. Motion carried. Election Service Agreement Approved

On the recommendation of Supt. Farr, a motion to approve the change order for the Capital project to install a stadium sound system was made by Mr. Skellie, seconded by Ms. Scherbyn. Voting in favor: Davis, Amidon, Skellie, Scherbyn, Wilkes. Absent: Bruzee. Motion carried. Change Order for Capital Project Approved

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On the recommendation of Supt. Farr, a motion to approve the following personnel items was made by Mr. Skellie, seconded by Ms. Wilkes. Voting in favor: Amidon, Skellie, Scherbyn, Wilkes, Davis. Absernt: Bruzee. Motion carried.

Personnel  
Items  
Approved

Resignations: None

Leave of Absence:

Sandra Russo, Teacher Aide/Health Aide, requesting leave of absence from 11/22/16-12/23/16

Sandra Russo

Alaina Benzer, 2<sup>nd</sup> Grade Teacher, requesting 6 week maternity leave effective 11/6/16-12/19/16

Alaina Benzer

Unpaid Leaves of Absence:

Stacey Allen, School Counselor, requesting unpaid leave of absence from 10/3/16-11/9/16

Stacey Allen

Erin Mangan-Isaacs, Special Education Teacher, requesting extension to unpaid leave of absence through 11/25/16

Erin Mangan-Isaacs

Intent to Retire:

Kathy Peake, 12 mo. Principal's Secretary to the middle school, effective 10/31/17

Kathy Peake

Lisa Kornbau, Transportation Supervisor, revised intent to retire date effective 10/30/17

Lisa Kornbau

Department Chair Appointment:

Brittany Sullivan as grade K-12 PE/Health Department Chair

Brittany Sullivan

Additional Appointments

Bus Driver increase hours:

Dianne Colasacco – 5.0 hours to 7.5 hours

Christine Sabin – 5.0 hours to 7.0 hours

Stanley Vine – 4.0 hours to 5.0 hours

Bus Driver  
Increase Hours  
Approved

Michele Williams, as Cafeteria monitor, at a salary of \$10.20/hour, retroactive 10/14/16 to 10/13/17

Michele Williams

Substitutes and Student Helpers:

Lyle Dixon, for consultation services effective 11/7/16 at \$60/hr

Lyle Dixon

Bette (BJ) Hicks, for consultation services retroactive 11/4/16 at \$30/hr

Bette (BJ) Hicks

Teachers / Teaching Assistants:

Marilyn De Ruyter

Robert Smith

Marilyn De Ruyter

Robert Smith

Teacher Aides:

Rita Caraballo

Curtis Stedje

Christina Albrecht

Kenneth Smith

Rita Caraballo

Curtis Stedje

Christina Albrecht

Kenneth Smith

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Counselor:

Jane Arnold, retroactive to 10/06/16

Jane Arnold

Typist:

Chelsey Gelder

Chelsey Gelder

Student Helper:

Blaine Graham II D

Blaine Graham II D

On the recommendation of Supt. Farr, a motion to appoint the following winter coaches was made by Mr. Skellie, seconded by Ms. Wilkes. Voting in favor: Amidon, Skellie, Scherbyn, Wilkes, Davis. Absent: Bruzee. Motion carried.

Winter Coaching  
Appointments  
Approved

Winter Coaching Appointments for 2016-17 as follows:

Kyle Sanders	JV Boys Basketball	5th year	3,805.00
Shane Dehn	8th Grade Boys Basketball	3rd year	2,002.00
Doug Allard	7th Grade Boys Basketball	1st year	2,002.00

Volunteers: Josh DeBoover, Clay Hemminger - V/JV Boys Basketball

Brittany Sullivan	JV Girls Basketball	6th year	4,005.00
Carolyn Wescott	8th Grade Girls Basketball	29th year	2,803.00
Alyssa Palmer	7th Grade Girls Basketball	1st year	2,002.00

Volunteers: Liz Donk, Kyle Percey - V/JV Girls Basketball

Connor Fox	JV Boys Wrestling	2nd year	3,604.00
Trent Jones	Modified Boys Wrestling	4th year	2,203.00
Brody Sinack	Modified Boys Wrestling	1st year	2,002.00

Alison Ott	JV Cheerleading	1st year	2,603.00
Sharon Braden	Modified Cheerleading	6th year	2,403.00

Volunteer: Stephanie Kelly

Jack Hauber	V Boys Swimming	11th year	4,405.00
Kellyn Brightman	Modified Boys Swimming	3rd year	2,002.00
Julie Backus	Coed Indoor Track Head Coach	6th year	4,005.00
Marissa Liberati	Coed Indoor Track Asst. Coach	1st year	2,603.00
Trent Jones	Weight Room Strength Coach	2nd year	2,002.00

On the recommendation of Supt. Farr, a motion to approve the following personnel item was made by Ms. Scherbyn, seconded by Mr. Amidon and carried unanimously.

Personnel  
Item Approved

Mary Quinn, as long term sub for Sarah Clement, effective 10/31/16, at a salary of \$95/day, \$110/day after 10 consecutive days.

Mary Quinn

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On the recommendation of Supt. Farr, a motion to enter into executive session at 8:15 p.m. to discuss the employment of a particular person, was made by Mr. Davis, seconded by Mr. Skellie. Voting in favor: Davis, Scherbyn, Skellie, Wilkes and Amidon. Absent: Bruzee. Motion carried.  
The Board re-entered open session at 8:45 p.m

Executive  
Session

On the recommendation of Supt. Farr, a motion to approve the following add in fundraiser was made by Ms. Scherbyn, seconded by Ms. Wilkes. Voting in favor: Davis, Scherbyn, Skellie, Amidon and Wilkes. Absent: Bruzee  
Motion carried.

Add In  
Fundraiser  
Approved

Softball Booster Club fundraiser in the form of a pancake breakfast at Applebee's on Dec. 10.

A motion to adjourn the meeting at 8:46 p.m. was made by Mr. Davis, seconded by Ms. Scherbyn. Voting in favor: Davis, Scherbyn, Skellie, Amidon and Wilkes. Absent: Bruzee. Motion carried.

Adjournment

Respectfully submitted,

Pamela Mann  
District Clerk