

A regular meeting of the Board of Education of the Phelps-Clifton Springs Central School District was held on Monday, December 5, 2016 in the Board Room at Midlakes Primary School.

Regular Meeting
12/05/16

The meeting was opened at 6:31 p.m. by Pres. Davis who led the group in the pledge of allegiance.

Pledge of Allegiance

Present were Board members Sara Bruzee, Laura Cirone, Jacob Amidon, Sheri Scherbyn, Kim Skellie and Ryan Davis. Also present was Superintendent Jamie Farr, Business Administrator Matt Fitch, District Clerk Pamela Mann, Principals Christopher Moyer and Karen Cameron, Director of Special Programs Tammy Wood, Director of Curriculum Patti Larche, Director of Instructional Technology and Data Janice Driscoll, Teachers Brittany Cognata and Wendy Sheffield, Dean of Students John Lombardi and three students.

Roll Call

Absent: Board member Amber Wilkes

Mrs. Mann administered the Oath of Office to newly appointed Board member Laura Cirone replacing Dawn Langdon.

Oath of Office

On the recommendation of Supt. Farr, a motion to adopt the agenda with additions was made by Ms. Scherbyn, seconded by Ms. Cirone. Voting in favor: Davis, Amidon, Bruzee, Skellie, Cirone, Scherbyn. Absent: Wilkes. Motion Approved.

Agenda
Approved

The meeting was opened up to public comment – there was none.

Public Comment

The meeting was turned over to Patti Larche, Director of Curriculum, who gave a brief example for the ENL (English as a New Language) Program. Ms. Larche then turned the meeting over to teachers, Brittany Cognata and Wendy Sheffield. Ms. Cognata and Ms. Sheffield gave a presentation on the ENL Program citing that there are currently 34 English language learners district wide. The students come from Mexico, Puerto Rico, China and Albania. One ENL student spoke to the Board on how the Program has benefited her since she moved to the district. Ms. Cognata and Ms. Sheffield emphasized that while they have witnessed the benefits of the ENL program in school they are still pushing for improvements such as translators, having more professional development for our secretaries, custodians, principals and special area teachers and parent night/orientations for parents of English language learners.

Spotlight
ENL Program

On the recommendation of Supt. Farr, a motion to approve Board of Education minutes of November 7, 2016 was made by Mr. Skellie, seconded by Ms. Scherbyn.

Meeting Minutes
Approved

Voting in favor: Davis, Amidon, Cirone, Skellie, Scherbyn and Bruzee. Absent: Wilkes. Motion carried.

On the recommendation of Supt. Farr, a motion to approve Committee on Special Education Meeting Minutes was made by Ms. Scherbyn, seconded by Mr. Skellie.

CSE Meeting
Minutes Approved

Voting in favor: Davis, Amidon, Cirone, Skellie, Scherbyn and Bruzee. Absent: Wilkes. Motion carried.

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On the recommendation of Supt. Farr, a motion to approve General warrants #19, #21; Cafeteria warrants #7, #8; Federal warrant #5, and Capital warrants #7, #8 was made by Mr. Skellie, seconded by Ms. Scherbyn. Voting in favor: Bruzee, Cirone, Davis, Skellie, Scherbyn and Amidon. Absent: Wilkes. Motion approved.

Warrants
Approved

The October Treasurer's report and the Extra-Classroom Activity Funds Reports for MMS/MHS for October were presented to the Board as information only.

Information
Presented

Pres. Davis gave a brief overview of their last policy committee meetings. The committee has reviewed recent revised policies received and has been discussing required vs non required policies. Does the Board keep all policies in their records or keep and maintain only those policies that are required? They will continue that discussion in the future as well as work on Policy #8260 and Regulation #8260R revising them to meet the standards and procedures of the district.

Policy
Committee
Update

Pres. Davis gave a brief overview with Mr. Skellie on the two Four County School Boards meetings some of the Board members recently attended in November. A general meeting was held on 11/15/16 and the Pres./Vice Pres. Dinner and Program was held on 11/29/16.

4 County
School Boards
Meeting Updates

Superintendent Farr presented a District Data Report, which gave information on both the district and other districts in and around the county.

Superintendent
Report

- Enrollment Trends – overall decline statewide. District's enrollment drop is now starting to level off.
- Free and reduced lunch participation is lower than other districts
- Graduation rates have increased within the district to around 94%
- Drop out rates have dropped to 2-3% over the past 5 years
- Regents results show the percentage of proficiency passing has dropped over the past seven years.

On the recommendation of Supt. Farr, a motion to approve Policies #7220 and #7222 and Regulations #7131R and #7222R was made by Ms. Scherbyn, seconded by Ms. Cirone. Voting in favor: Bruzee, Davis, Skellie, Scherbyn, Cirone and Amidon. Absent: Wilkes. Motion carried.

Policies/
Regulations
Approved

After a brief discussion, on the recommendation of Supt. Farr, a motion to approve Policy #7131 was made by Ms. Scherbyn, seconded by Ms. Cirone. Voting in favor: Bruzee, Davis, Skellie, Scherbyn, Cirone and Amidon. Absent: Wilkes. Motion carried.

Policy
Approved

Pres. Davis reviewed the five Board of Education Goals previously discussed in past meetings. Under Goal #4 (at least 3 Board members participate in a community service event each year) the Board has volunteered to be bell ringers for the Salvation Army at the Tops Market in Clifton Springs during various times on Wednesday, Dec. 14 and Monday, Dec. 19. District Clerk will email the Board a reminder.

Board Goals
Discussed

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Under Goal #5 (deliver “thank-you” cookie trays to businesses with vision & mission) Pres. Davis will purchase a tray and provide the cookies for this first presentation. Students will assist Mr. Davis in presenting the tray to the Board’s business choice before the next Board meeting in January. The selected business will then nominate the next local business to be awarded this recognition tray.

On the recommendation of Supt. Farr, a motion for approval of wage increases to meet the minimum guidelines established by New York State to \$9.70 on December 31, 2016, and adjustments to substitute salaries for the 2016-17 school year was made by Mr. Skellie, seconded by Ms. Scherbyn.
Voting in favor: Bruzee, Cirone, Davis, Skellie, Scherbyn and Amidon.
Absent: Wilkes. Motion carried.

Substitute
Salaries
Approved

The Board members volunteered to participate in the following meetings with staff in January: MMS/MHS Monday, January 9 at 2:20 in MHS chorus room, MIS Thursday, January 12 at 8:00 in the library, and MPS Tuesday, January 10 at 8:05 in the Board room. District Clerk will email the Board a complete list. The Board also discussed offering two BOE visits

Board Visits

On the recommendation of Supt. Farr, a motion to approve the following was made by Ms. Scherbyn, seconded by Mr. Skellie. Voting in favor: Bruzee, Cirone, Davis, Skellie, Scherbyn and Amidon. Absent: Wilkes. Motion approved.
Approval of sale of CSE equipment to Canandaigua CSD
Approval of 2015-2016 single audit report
Approval of 2016-2017 budget amendments

New Business
Approved

On the recommendation of Supt. Farr, a motion to accept the following was made by Ms. Cirone, seconded by Mr. Skellie. Voting in favor: Bruzee, Davis, Scherbyn, Cirone, Skellie and Amidon. Absent: Wilkes. Motion carried.

Personnel
and Add In
Items Approved

Intent to Retire -

Revised Intent to Retire from Pamela Ravashiere, Typist, effective November 17, 2017.

Pam Ravashiere

Intent to Retire from Frances Knitter, Teaching Assistant, effective January 5, 2018.

Frances Knitter

Resignations -

John Lombardi, as Dean of Students, effective Jan. 2, 2017.

John Lombardi

Lydia Schadler, as Elementary Teacher, effective January 2, 2017.

Lydia Schadler

Appointments -

Donald Miller, as Assistant Director of Facilities I, at an annual salary of \$64,174.16, effective 12/6/2016.

Donald Miller

John Lombardi, as Director of Physical Education, Health and Athletics, at a salary of \$77,477, effective January 3, 2017.

John Lombardi

Lydia Schadler, as Director of Instructional Technology and Data, at a salary of \$77,477, effective January 3, 2017.

Lydia Schadler

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Additional Appointments -

Bus Driver increase hours:
Richard Martin – 4.0 hours to 4.25 hours
Donna VanDerlike – 4.0 hours to 4.75 hours

Bus Driver
Increase Hours
Approved

Chair People: Peer Leader Group – Stacey Allen/Donna Borrelli
effective 11/16/16 (shared stipend)

Allen/Borrelli
shared stipend

Substitutes and Student Helpers -

Teachers / Teaching Assistants:

Danielle Jung
Jason Ross
Thomas Shepard

Danielle Jung
Jason Ross
Thomas Shepard

Teacher Aides -

Robert E. Smith

Robert E. Smith

Student Helpers -

Harrison Day
Darren Coats

Harrison Day
Darren Coats

Winter Coaching Appointment for 2016-17 as follows -

Brody Sinack Modified Boys Wrestling Step 2, 4-5 yrs \$2,203

Winter Coaching
Appointment
Approved

On the recommendation of Supt. Farr, a motion to enter into executive session at 8:06 p.m. to discuss the employment of a particular person, was made by Mr. Davis, seconded by Ms. Scherbyn. Voting in favor: Davis, Scherbyn, Skellie, Bruzee, Cirone and Amidon. Absent: Wilkes. Motion carried.
The Board re-entered open session at 8:18 p.m

Executive
Session

A motion to adjourn the meeting at 8:19 p.m. was made by Ms. Cirone, seconded by Ms. Scherbyn. Voting in favor: Davis, Scherbyn, Skellie, Amidon, Cirone and Bruzee. Absent: Wilkes. Motion carried.

Adjournment

Respectfully submitted,

Pamela Mann
District Clerk