

April 22, 2020 – 6:30 P.M.

**BOARD OF EDUCATION MEETING
PHELPS-CLIFTON SPRINGS CENTRAL SCHOOL DISTRICT**

State Route 488, Clifton Springs, NY 14432 - Midlakes Elementary School Board Room

Regular Meeting Minutes

Based on guidance from New York State regarding COVID-19, a regular meeting of the Board of Education of the Phelps-Clifton Springs Central School District was held remotely and live-streamed to the District's Facebook page on Wednesday, April 22, 2020. The meeting was held to conduct essential business only.

The regular meeting was opened at 6:31 p.m. by President Ryan Davis.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present- Board Members, Ryan Davis, Jacob Amidon, Tracy Altman, Laura Cirone, Sheri Scherbyn, Amber Wilkes, and Todd Freelove. Also present were Superintendent Matthew Sickles and District Clerk, Sarah Butler.

Absent- All members of Administration Team

A motion was made by Mr. Freelove, seconded by Ms. Scherbyn to approve the 4/22/20 Agenda, carried unanimously (7-0).

CONSENT AGENDA ITEMS

A motion was made by Ms. Cirone seconded by Ms. Wilkes to approve the following consent agenda items, carried unanimously (7-0).

- Approval of Board of Education Regular Meeting Minutes of April 2, 2020
- Approval of Warrants for General, Cafeteria, Federal Funds dated March 17, 2020
- Approval of Treasurer Reports for February 2020
- Approval of Committee on Special Education Meeting Minutes May 30, 2019-April 14, 2020

REPORTS

Superintendent Sickles reported an update on COVID-19, topics included; Praise of our students, parents, families, and staff members for their patience and perseverance throughout the closure, Extended closure through May 15th, Continuation of remote instruction, Communication of grading protocols, Meal deliveries and praise of our food service, facilities and transportation departments and volunteers, Awaiting guidance regarding the Annual Budget Vote and Election, Cancellation of the June 2020 Regents Exams, District events, and the Midlakes Strong Chicken BBQ.

PRESENTATION

Tracy Marshall gave a presentation on the 2020-2021 Budget, topics included; 2020-021 Expenditures, 2020-2021 Known Budget Status, 2020-2021 Revenue Budget, 2020-2021 Proposed Budget Additions/Reductions, State Aid Outlook, 2020-2021 Ballot Propositions, and Next Steps.

TENURE APPOINTMENTS

Upon the recommendation of Superintendent Sickles, a motion to approve the following Tenure Appointments, was made by Mr. Freelove, seconded by Ms. Scherbyn, and carried unanimously (7-0):

<u>EMPLOYEE</u>	<u>TENURE AREA</u>	<u>EFFECTIVE DATE</u>
Alyssa Bodine	Speech Pathologist	September 1, 2020
Shawna Cody	Elementary Teacher	September 1, 2020

Christian Conrad	Business Education Teacher	September 1, 2020
Natalie Dreis	Elementary Teacher	September 1, 2020
Courtney Freeman	Special Education Teacher	September 1, 2020
Lisa Gordner	School Social Worker	September 1, 2020
Trenton Jones	Physical Education Teacher	September 1, 2020
Michael LaFave	Math Teacher	September 1, 2020
Kelly Mayer	Elementary Teacher	September 1, 2020
Christopher Moyer	Elementary Principal	July 1, 2020
Andrew J. Raulli	Elementary Teacher	September 1, 2020
JaLynne Smith	Elementary Teacher	September 1, 2020
Brienne Stratton	Science Teacher	September 1, 2020

NEW BUSINESS

Election of Wayne Finger Lakes BOCES Board of Education Members

A motion was made by Sheri Scherbyn and seconded by Jacob Amidon that the Board of Education of the Phelps-Clifton Springs Central School District cast one vote for Michael Ellis a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2020.

A motion was made by Todd Freelove and seconded by Jacob Amidon that the Board of Education of the Phelps-Clifton Springs Central School District cast one vote for Jeffrey Morehouse to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2020.

A motion was made by Tracy Altman and seconded by Jacob Amidon that the Board of Education of the Phelps-Clifton Springs Central School District cast one vote for Anne Morgan a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2020.

2020-2021 Wayne Finger Lakes BOCES Administrative Budget

A motion was made by Sheri Scherbyn, and seconded by Jacob Amidon that the Board of Education of the Phelps-Clifton Springs Central School District, at its April 22, 2020 meeting, approved the 2020-2021 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$3,523,949.

A motion was made by Mr. Amidon, seconded by Ms. Wilkes to approve the following New Business items, carried unanimously (7-0).

- To approve the 2020-2021 WFL BOCES Cooperative Bid Resolution

GENERAL RESOLUTION FOR THE PURPOSE OF PARTICIPATING IN A COOPERATIVE BID COORDINATED BY THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF ONTARIO, SENECA, WAYNE AND YATES COUNTIES FOR VARIOUS COMMODITIES AND/OR SERVICES

WHEREAS, The Board of Education, Phelps-Clifton Springs Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services. And...

WHEREAS, The Board of Education, Phelps-Clifton Springs Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Phelps-Clifton Springs Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Phelps-Clifton Springs Central School District of New York State and making recommendations

THEREFORE...

BE IT RESOLVED, That The Board of Education, Phelps-Clifton Springs Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above...
And...

BE IT FURTHER RESOLVED, That The Board of Education Phelps-Clifton Springs Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education Phelps-Clifton Springs Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The Phelps-Clifton Springs Central School District on behalf of the Board of Education, Phelps-Clifton Springs Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

- To approve the agreement with Edge Architecture for the Slab Soil Survey and Report.
- To approve the agreement with Edge Architecture for the Pre-Renovation Hazardous Material Survey and Report.

- To approve expenditures not to exceed \$500 for materials and supplies to support the Midlakes Caring Community Chicken BBQ and Grocery Distribution for residents of the Phelps-Clifton Springs CSD on May 2, 2020.
- To approve the Phelps-Clifton Springs CSD 2020-2021 School Calendar.
- To approve the agreement between the Phelps-Clifton Springs Central School District and Employee 2671, dated March 30, 2020
- To approve the Memorandum of Agreement between the Phelps-Clifton Springs Central School District and the Phelps-Clifton Springs Faculty Association, dated April 9, 2020.
- To approve the agreement between the Phelps-Clifton Springs Central School District and the Phelps-Clifton Springs Employees Association, dated April 15, 2020.
- To accept the \$25 donation from the Bullock-Carswell Family to support the Food Delivery Team.

PERSONNEL

A motion was made by Ms. Scherbyn, seconded by Mr. Amidon to approve the following Personnel items, carried unanimously (7-0).

- RESIGNATION
 1. Toni Fadden, MMS Secretary, effective May 1, 2020.
 2. Bolina Laber, Special Education Teacher, effective May 31, 2020.
- UNPAID LEAVE
 1. Natalie Dreis, Elementary Teacher, extending unpaid leave to 40 days from January 14 to June 1, 2020. *(approved for 34 days unpaid leave at March 16, 2020 meeting)*
- APPOINTMENT
 1. To appoint Krystal Plante as Probationary Typist at a rate of \$30,000/yr. (pro-rated), effective March 16, 2020. Probationary period will be March 16, 2020 to March 15, 2021.

ADJOURNMENT/EXECUTIVE SESSION

Upon the recommendation of Superintendent Sickles, a motion to adjourn the regular board meeting for the purpose of entering into executive session at 7:23 p.m., to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person and matters related to contract negotiations, was made by Ms. Cirone, seconded by Ms. Scherbyn, and carried unanimously (7-0).

Respectfully submitted,

Sarah Butler, District Clerk